

Palo Alto College Student Success SLO/SAO Assessment Cycle Template

DEPARTMENT NAME: TRIO Upward Bound

Academic Year: 2018-2020

Department Mission: The Palo Alto College TRIO Upward Bound program will enable talented first-generation and low-income high school students with the skills and motivation necessary to enter and succeed in a program of post-secondary education.

| Student Learning Outcome (SLO) | PAC Strat. Direction and ILOs* | Means of Assessment | Assessment Timeline | Dissemination/ Communication of Results |
|---|--|--|--|--|
| 1. Upward Bound students will demonstrate an understanding of college readiness skills- Including but not limited to setting and pursuing personal and education goals, time management, study skills, and self-advocacy. | PAC Strategic Directions: 1, 5 ILOs: 3, 6 | LASSI/Learning Study Strategies Inventory Tool U.S. Department of Education Grant Objectives: <ul style="list-style-type: none"> • Objective A. Secondary School Retention and Graduation • Objective B. Secondary School Graduation (Rigorous Secondary School Program of Study) • Objective C. Postsecondary Enrollment Annual Performance Report Annual Report | September/October November/December January | APR Executive Summary Student Success Tactical and E-Team Presentations following submission of APR (February) |
| Service Area Outcome (SAO) | PAC Strat. Direction and ILOs* | Means of Assessment | Assessment Timeline | Dissemination/ Communication of Results |
| 1. Upward Bound students will identify that they are prepared to pursue a post-secondary education by enrolling in the Fall term, following their senior year in high school. | PAC Strategic Directions: 1, 5 ILOs: 3, 6 | Enrollment Verification Forms National Clearinghouse Enrollment Data Banner U.S. Department of Education Grant Objectives <ul style="list-style-type: none"> • Objective D. Postsecondary Enrollment Annual Performance Report Annual Report | August/September August-October November/December January | APR Executive Summary Student Success Tactical and E-Team Presentations following submission of APR (February) |

Additional Information/How will you use results to improve services?:

The results will assist in assessing program planning and adjusting advising plans. Results will provide the Upward Bound staff an opportunity to review all services to adjust to the needs of individual cohorts.

Training Needed and Timeline:

Annual (throughout Academic Year): U.S. Department of Education Priority Trainings

Monthly (throughout Academic Year): TRIO Alliance

September: Council for Opportunity in Education Training

November: Southwestern Association of Student Assistance Programs

March: Texas TRIO Association

April: Texas Association for College Admission Counseling

*ILOS are [Institutional Learning Outcomes \(Gen Ed/Core Curriculum Assessment\)](#):

1. Communication Skills

2. Teamwork

3. Critical Thinking

4. Social Responsibility

5. Empirical and Quantitative Analysis

6. Personal Responsibility

[PAC Strategic Plan](#)

Strategic Direction 1: Empowering Students for Success

Strategic Direction 2: Creating and Sustaining a Culture of Inclusiveness

Strategic Direction 3: Celebrate and Share PAC Excellence

Strategic Direction 4: Targeting Our Resources for Success